

SPECIFIC RULES FOR  
TAKING UP STUDIES BY FOREIGNERS  
at the Jan Matejko Academy of Fine Arts in Krakow  
IN THE ACADEMIC YEAR 2025/2026

§ 1

1. A foreigner, as defined by Polish law, is any person who does not hold Polish citizenship. Persons who hold a Polish passport (citizenship) and a passport of another country or several other countries are treated as Polish citizens on the territory of the Republic of Poland.
2. The entrance examination specified for the field, level and form of studies applies to all foreigners applying for admission to the first year of uniform master's studies, first-cycle studies or second-cycle studies in the academic year 2025/2026. The conditions and procedure for recruitment shall be determined by the Senate by means of a resolution.
3. Foreigners may take the entrance examination in the presence of an interpreter, provided that they apply to the dean's office of the relevant faculty for the examination to be conducted with an interpreter during the document submission period.
4. Foreigners are admitted to the first year of studies within the admission limit established for the field of study - on the basis of a positive result of the entrance exam.

§ 2

1. Foreigners may undertake and pursue studies on the basis of:
  - 1) international agreements, on the terms specified in these agreements;
  - 2) agreements entered into with foreign entities by ASP, on the terms specified in these agreements;
  - 3) the decision of the minister;
  - 4) the decision of the NAWA Director with regard to its scholarship holders;
  - 5) the decision of the NCN director to grant financial resources for the implementation of basic research in the form of a research project, internship or scholarship, qualified for financing through a competition;
  - 6) the administrative decision of the Rector.
2. ASP does not charge tuition fees for full-time studies in Polish from foreigners:
  - 1) citizens of the Member States of the European Union, the Swiss Confederation or the Member States of the European Free Trade Agreement (EFTA) - parties to the Agreement on the European Economic Area and members of their families residing in the territory of the Republic of Poland;
  - 2) who have been granted a permanent residence permit, or a long-term resident of the European Union;
  - 3) who have been granted a temporary residence permit on the territory of the Republic of Poland in connection with the circumstances referred to in Article 159(1) or Article 186(1)(3) or (4) of the Act of 12 December 2013 on foreigners (i.e. Journal of Laws of 2023, item 519, as further amended)
  - 4) having the status of refugee granted in the Republic of Poland or enjoying temporary or subsidiary protection in the territory of the Republic of Poland;
  - 5) who hold a certificate confirming their knowledge of Polish as a foreign language at least at the C1 language proficiency level, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language;
  - 6) holders of the Pole's Card or persons who have been issued a decision establishing Polish origin;

7) being a spouse, ascendant or descendant of a citizen of the Republic of Poland residing in the territory of the Republic of Poland.

3. Foreigners not listed in paragraph 2 points 2-7 cannot apply for a social grant or a student loan.

4. Administrative decisions referred to in paragraph 1(6) shall mean decisions issued in accordance with the Code of Administrative Procedure, along with the appeal procedure and the possibility of appealing against the final decision to the voivodeship administrative court under the principles and in the procedure specified in the Law on proceedings before administrative courts

### § 3

1. Foreigners may be admitted to study at the Academy of Fine Arts if:

1) they have a health insurance policy or European Health Insurance Card for the academic year in question, or

2) are covered by universal health insurance within the meaning of the provisions of the Act of 27 August 2004 on health care services financed from public funds (i.e. Journal of Laws of 2022, item 2561, as further amended).

3) have confirmation of the insurer's coverage of medical expenses in the territory of the Republic of Poland.

2. Foreigners may take up studies conducted in Polish if:

1) they complete an access course to undertake education in Polish at units designated by the minister responsible for higher education, or

2) they have a certificate confirming their knowledge of Polish at least at B1 level of proficiency, issued by the State Commission for the Certification of Proficiency in Polish as a Foreign Language, or

3) they obtain confirmation in the recruitment process that their level of proficiency in the Polish language allows them to undertake studies in Polish, or

4) they have a secondary school-leaving certificate issued in the Polish education system, or

5) they have completed a post-primary school abroad where classes were conducted in Polish.

3. During the entrance examination, the Recruitment Committee may consider the knowledge of the Polish language of a foreign candidate as sufficient to undertake studies, including this fact in the examination protocol.

### § 4

1. First-cycle studies or uniform master's studies may be attended by foreigners who:

1) have the following documents issued in the Republic of Poland:

a) a secondary school-leaving certificate or

b) a secondary school-leaving certificate and a certificate of the results of the secondary school-leaving examination in individual

subjects referred to in the Act of 7 September 1991 on the education system, or

c) a secondary school-leaving certificate and a diploma confirming vocational qualifications in a profession taught at the technical level referred to in the Act of 7 September 1991 on the education system, or

d) a secondary school-leaving certificate and a certificate confirming the results of the secondary school-leaving examination in individual subjects referred to in the Act of 7 September 1991 on the education system, and a diploma confirming vocational qualifications in a profession taught at the technical level referred to in the Act of 7 September 1991 on the education system, or

2) have:

- a) a certificate or other document or diploma referred to in Article 93, paragraph 1 of the Act of 7 September 1991 on the education system, recognised as confirming in the Republic of Poland the right to apply for admission to first-cycle studies or uniform master's studies, or
  - b) a certificate or other document issued abroad by a school or educational establishment recognised by the country on whose territory or in whose education system it operates, recognised as confirming in the Republic of Poland the right to apply for admission to first-cycle studies or uniform master's studies on the basis of international agreements referred to in Article 93 paragraph 2 of the Act of 7 September 1991 on the education system, or
  - c) a certificate or other document issued abroad by a school or educational establishment recognised by the country on whose territory or in whose education system it operates, and an administrative decision referred to in Article 93 paragraph 3 of the Act of 7 September 1991 on the education system, confirming in the Republic of Poland the right to apply for admission to first-cycle studies or uniform master's studies, or
  - d) a certificate or other foreign document recognised as equivalent to the Polish secondary school-leaving certificate under the provisions in force until 31 March 2015, and
- 3) who demonstrate the required predispositions to undertake these studies.
2. Foreigners referred to in Article 93a of the Act of 7 September 1991 on the education system may be admitted to first-cycle studies or uniform master's studies if they have an administrative decision issued by the relevant education superintendent confirming their entitlement to apply for admission to these studies and they demonstrate the predispositions required at the host university to undertake these studies.
3. In the case referred to in paragraph 2, the foreigner shall submit the decision no later than by the end of the first semester of study, and in justified cases - within the deadline set by the Rector.
4. Foreigners who fulfil the following conditions are eligible for admission to second-cycle studies:
- 1) have a first degree or a uniform master's degree issued:
    - a) in the Republic of Poland, or
    - b) abroad and recognised in the Republic of Poland in accordance with Articles 326(1) and (2) and 327(1) of the Act of 20 July 2018 - The Law on Higher Education and Science - as entitling the student to apply for admission to second-cycle studies;
  - 2) demonstrate the predispositions required at the host university to undertake these studies.

## § 5

1. Foreigners, candidates for uniform master's studies and first and second cycle studies shall submit to the relevant Dean's Office:
- 1) the documents listed in the resolution referred to in § 1(2);
  - 2) a document confirming knowledge of Polish or a foreign language in accordance with the requirements specified in § 3 paragraphs 2-3;
  - 3) for inspection, a visa or residence card or other document entitling them to stay in the territory of the Republic of Poland.
2. Foreigners admitted to the studies, in addition to the documents referred to in § 9 paragraph 2 of this resolution, shall also submit a document constituting the basis for not charging tuition fees, confirming that they have met one of the conditions referred to in § 2 paragraph 2.
3. Documents confirming the education obtained should be translated into Polish.